



CITY OF HOUSTON

Job Posting

	AP
1	Applications accepted from: ALL PERSONS INTERSTED
2	Job Classification ENVIRONMENTAL INVESTIGATOR IV
3	Posting Number PN# 112530
4	Department Department of Public Works & Engineering
5	Division Public Utilities Division
6	Section Wastewater Operations Branch
7	Reporting Location 611 Walker*
8	Workdays & Hours M - F, 7:30 a.m. – 4:30 p.m.*
	*Subject to change
9	DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS Performs technical investigative work relative to wastewater collection systems and treatment plants. Maintains administrative records; prepares monthly, quarterly, and annual reports. Oversees and performs technical investigative work relative to the detection, analysis and elimination or control of environmental pollutants and contaminants. Performs routine chemical and microbiological water and wastewater analyses. Performs comprehensive inspections of facilities. Advises and consults with the regulators, professional groups, industrial representatives and others regarding environmental criteria, regulations and City programs. Analyzes and evaluates special problems or situations involving environmental quality. Supervises or conducts training of new employees. Designs and implements applied research programs in wastewater treatment technology. Writes and edits technical reports, and comments to state and federal regulatory agencies.
10	WORKING CONDITIONS This position routinely requires lifting of moderately heavy items (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis. There are occasional exposures to significant levels of heat, cold, moisture and air pollution. This position may involve infrequent exposure to chemical substances.
11	MINIMUM EDUCATIONAL REQUIREMENTS Requires a Bachelor's degree in Chemistry, Biology, Environmental Health Engineering or a closely related degree.
12	MINIMUM EXPERIENCE REQUIREMENTS Three (3) year of pollution/environmental control experience is required.
13	MINIMUM LICENSE REQUIREMENTS A valid Texas Driver's License and compliance with the City of Houston's policy on driving (AP 2-2).
14	PREFERENCES Preference will be given to applicants who have operated or inspected municipal wastewater treatment plants. Preference will be given to applicants with strong writing skills, and experience in preparing correspondence such as memorandums and letters.
	SELECTION/SKILLS TEST REQUIRED None However, the Department may administer a skill assessment evaluation.
	SAFETY IMPACT POSITION <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.
17	SALARY INFORMATION Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: <div>Salary Range - Pay Grade 23 \$1,667 - \$1,968 Bi-weekly \$43,342 - \$51,168 Annually</div>
18	OPENING DATE August 16, 2006
19	CLOSING DATE Open Until Filled
20	APPLICATION PROCEDURES Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St. 1 st Floor. Our TDD (Telephone Device for the Deaf) phone number is 713. 837.9471. For application status inquiries, please call (713) 837-0871. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. An equal opportunity employer